



Phased School Reopening Health and Safety Plan for the Southeast Delco School District



Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies.

Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities.

A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **SOUTHEAST DELCO SCHOOL DISTRICT**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

The Southeast Delco School District's plan for bringing students and staff back to our school buildings and program sites is articulated throughout the Phased Reopening Health and Safety Plan. As a part of our plan development process, the Executive Team engaged stakeholders using surveys, which were placed on the school district's website, as well as by inviting participation on teams representative of the components of this plan. Information and updates were communicated by way of robo-calls and the school district website. As guidance evolved and additional recommendations were provided, local and state health professionals were consulted. The plan was presented to the Board of School Directors during a Special Meeting in August 2020 at which time they were given the opportunity to provide formal approval as required. As also required, the original plan was posted to the school district website with an email address to submit any additional public comments. School district staff were provided with the plan via email. Upon school reopening, should a school closure or other significant modification to operations be required, the school district will follow the lead of the Chester County Department of Health or any other state or federal agency. This document has modifications based on the new guidance and will be posed to the school district website with an email address to submit any additional public comment

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).

- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person assessments (i.e., start of blended, scaffolded, or total reopening): [April 12, 2020](#)

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator.” For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Brenda G. Wynder Superintendent	Executive Team	Plan Development and Crisis Response Team
Craig A. Butler Chief Operating & Financial Officer	Executive Team	Plan Development and Crisis Response Team
Yasir N. Roundtree Assistant Superintendent of Schools & Academic Programs	Executive Team	Plan Development and Crisis Response Team
Jeffrey M. Ryan Assistant Superintendent of Pupil Services	Executive Team	Plan Development and Crisis Response Team
Brian Wilson Chief Human Resources and Talent Officer	Executive Team	Plan Development and Crisis Response Team
Deborah Gibbs-Tapper Director of Special Education	Central Office Administrators	Plan Development and Crisis Response Team
Daniel Kitchen Director of Technology	Central Office Administrators	Plan Development and Crisis Response Team
Dennis Kraus Manager of Transportation	Central Office Administrators	Plan Development and Crisis Response Team
Stefanie McDevitt Coordinator of the Assistance for Arts Education Development & Dissemination (AAEDD) Grant	Central Office Administrators	Plan Development and Crisis Response Team
Casey Newcomer Administrator for Integrated Learning, Alternative Education, & Safety/Security	Central Office Administrators	Plan Development and Crisis Response Team
Scott Ovington Director of Facilities and Operations	Central Office Administrators	Plan Development and Crisis Response Team
Jennifer Peterson PIMS Data Specialist	Central Office Administrators	Plan Development
Shannon Reddick-Smack Principal on Special Assignment	Central Office Administrators	Plan Development and Crisis Response Team
Patricia Rose Assistant Supervisor of Transportation	Central Office Administrators	Plan Development
Cassandra Willis Manager of Food Services	Central Office Administrators	Plan Development and Crisis Response Team

Charles Baxter Principal, Sharon Hill School	School-Based Administrators	Plan Development
Colleen Burke Principal, Kindergarten Center	School-Based Administrators	Plan Development
Jeffrey Esposito Assistant Principal, Darby Township School	School-Based Administrators	Plan Development
Michael Hooven Assistant Principal, Academy Park High School	School-Based Administrators	Plan Development
LeAnne Hudson Principal, Darby Township School	School-Based Administrators	Plan Development
Camile Jackson Assistant Principal, Harris School	School-Based Administrators	Plan Development
Shawn McDougall Principal, Delcrot School	School-Based Administrators	Plan Development
Mark Pontzer Assistant Principal, Delcrot School	School-Based Administrators	Plan Development
Stacey Ray Principal, Harris School	School-Based Administrators	Plan Development
Nathaniel Robinson Principal, Academy Park High School	School-Based Administrators	Plan Development
Tyrone Rorie Assistant Principal, Academy Park High School	School-Based Administrators	Plan Development
Daniel Ruane Assistant Principal, Sharon Hill School	School-Based Administrators	Plan Development
Damon Wade Assistant Principal, Academy Park High School	School-Based Administrators	Plan Development
Elizabeth Burns Teacher, Academy Park High School	Professional Staff	Plan Development
Dawn Casey School Nurse, Academy Park High School	Professional Staff	Plan Development
April Kessler School Counselor, Kindergarten Center	Professional Staff	Plan Development
Michael Moors Teacher, Sharon Hill School	Professional Staff	Plan Development
Tracey Talley School Nurse, Delcrot School	Professional Staff	Plan Development

Elyanore Davies Instructional Assistant, Sharon Hill School	Classified Staff	Plan Development
Cierra Martinez Secretary, Academy Park High School	Classified Staff	Plan Development
Theresa Ruane Food Service Worker, Harris School	Classified Staff	Plan Development
John Williams Bus Driver, Transportation Department	Classified Staff	Plan Development
Deborah Young General Cleaner, Delcrot School	Classified Staff	Plan Development
Shawn Payne School Resource Officer, District-Wide	Community Representative	Plan Development
Kathleen Garro President, Southeast Delco Education Association	Labor Partner Representatives	Plan Development
Rosanne Smith President, Southeast Delco Federation of Support Staff	Labor Partner Representatives	Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The district has made a significant investment in procuring cleaning supplies and PPE. We will be utilizing protocols to increase social distancing while following the CDC’s guidance for cleaning and disinfecting schools. All touchpoints will be regularly disinfected with a cleaning protocol that includes frequent cleaning of student areas, including desks and any potential shared materials (Electronics, cameras, technology, etc.). Students and staff will be instructed to ensure student work areas are cleaned after any student exchanges in classroom/instructional areas. Handwashing and hand-sanitizing will be enforced throughout the day as part of daily classroom routines. Drinking fountains will be disabled, touchless bottle fillers will be kept open and disposable paper cups available. In addition, touchless sanitizer stations and garbage cans will be provided throughout the building. Bathroom usage will be monitored closely to increase social distancing. Air dryers will be placed in all community bathrooms. Buses will be cleaned between runs. Lunches will utilize numerous locations to increase social distancing and the areas will be cleaned/disinfected after each use. Fresh air will be utilized to the greatest extent possible and ventilation systems will be monitored closely to ensure the maximum fresh air exchange feasible.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Cleaning, sanitizing, disinfecting, and	Preparation for Opening of School Buildings:	Preparation for Opening of School Buildings:	Casey Newcomer <i>Security Administrator</i>	Cleaning products (see MSDS Sheets)	Y

<p>ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Training for ServiceMaster, ECS, and 3M on best practices for cleaning and sanitation</p> <p>Clean and disinfect all furniture, all high touch areas and surfaces, restrooms, hallways, instructional spaces, and office spaces</p> <p>Follow ASHRAE recommendations, such as disable demand control ventilation and pre purge and post purge</p> <p>Turn off water fountains and keep touchless bottle fillers open and have disposable paper cups available</p> <p>Hand sanitizers throughout all buildings and next to staff time clocks</p> <p>Soap and paper towel dispensers in restrooms</p> <p>Detail inspection of all areas in all buildings prior to opening of school by the Director of Facilities and Building Principals</p> <p>Use checklists for each classroom to be used to verify cleaning and sanitation</p>	<p>Training for ServiceMaster, ECS, and 3M on best practices for cleaning and sanitation</p> <p>Clean and disinfect all furniture, all high touch areas and surfaces, restrooms, hallways, instructional spaces, and office spaces</p> <p>Follow ASHRAE recommendations, such as disable demand control ventilation and pre purge and post purge</p> <p>Turn off water fountains and keep touchless bottle fillers open and have disposable paper cups available</p> <p>Hand sanitizers throughout all buildings and next to staff time clocks</p> <p>Soap and paper towel dispensers in restrooms</p> <p>Detail inspection of all areas in all buildings prior to opening of school by the Director of Facilities and Building Principals</p> <p>Use checklists for each classroom to be used to verify cleaning and sanitation</p>	<p>Kevin Curry <i>Director of Facilities</i></p>	<p>Cleaning Supplies</p> <p>Electrostatic Sprayers</p> <p>Masks</p> <p>Gowns</p> <p>Gloves</p> <p>Bottle Fillers</p> <p>Hand Sanitizer</p> <p>Garbage Cans</p> <p>Soap</p> <p>Paper Towels</p>	<p>Y</p>
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	<p>Preparation for Student Transportation Services: Deep clean and sanitize all buses with approved disinfectant prior to resuming transportation services.</p> <p>Training for all contractor employees on social distancing and approved cleaning and sanitizing procedures provided by the contractor.</p> <p>Daily Cleaning, Sanitizing, Disinfecting and Ventilation Practices for School Buildings: Clean and disinfect all furniture, all high touch areas and surfaces, restrooms, hallways, instructional spaces, and office spaces</p> <p>Laptops, equipment, educational materials wiped down daily</p> <p>Follow ASHRAE recommendations and open windows as needed</p> <p>Assign day shift housekeepers to disinfect restrooms and high traffic areas throughout the day</p> <p>Ongoing daily inspections by Housekeeping Supervisor and Building Principals</p>	<p>Preparation for Student Transportation Services: Deep clean and sanitize all buses with approved disinfectant prior to resuming transportation services.</p> <p>Training for all contractor employees on social distancing and approved cleaning and sanitizing procedures provided by the contractor.</p> <p>Daily Cleaning, Sanitizing, Disinfecting and Ventilation Practices for School Buildings: Clean and disinfect all furniture, all high touch areas and surfaces, restrooms, hallways, instructional spaces, and office spaces</p> <p>Laptops, equipment, educational materials wiped down daily</p> <p>Follow ASHRAE recommendations and open windows as needed</p> <p>Assign day shift housekeepers to disinfect restrooms and high traffic areas throughout the day</p> <p>Ongoing daily inspections by Housekeeping Supervisor and Building Principals</p>		<p>Training for custodians and Service Master</p> <p>Blue tape to mark the seats</p>	
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	<p>Daily Cleaning, Sanitizing, Disinfecting and Ventilation Practices for School Buses:</p> <p>Limit students to two per seat on all school buses, staggered with seating filled from back to front when feasible.</p> <p>Bus monitor on high-priority school bus/van routes to encourage social distancing, face coverings, and to ensure all students remain forward facing.</p> <p>Utilize different school buses for elementary and secondary routes to minimize the spread of COVID to multiple school buildings if feasible.</p> <p>Maximize ventilation by opening at a minimum every third window.</p> <p>Clean and disinfect all bus seats, seat backs, handrails and other high touch surfaces.</p>	<p>Daily Cleaning, Sanitizing, Disinfecting and Ventilation Practices for School Buses:</p> <p>Maximize ventilation by opening at a minimum every third window.</p> <p>Clean and disinfect all bus seats, seat backs, handrails and other high touch surfaces.</p>			
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Emergency Plan</p> <p><u>School Buildings</u> Staff member or student identified as symptomatic or positive COVID-19, receive tracing/areas of building and level of staff/student exposure from the School Nurse to inform next steps for cleaning and disinfecting areas or buildings.</p>	<p>Emergency Plan</p> <p><u>School Buildings</u> Staff member or student identified as symptomatic or positive COVID-19, receive tracing/areas of building and level of staff/student exposure from the School Nurse to inform next steps for cleaning and disinfecting areas or buildings.</p>	<p>Kevin Curry <i>Director of Facilities and Operations</i></p> <p>Custodians</p> <p>Service Masters</p> <p>Casey Newcomer <i>Security Administrator</i></p>	<p>Contact Tracing</p> <p>Electrostatic Sprayer</p> <p>Masks</p> <p>Gloves</p> <p>Cleaning Supplies</p>	

	<p>Use of electrostatic sprayers as needed for quarantine area / whole building disinfection. (May require school closure for a period of 2-5 days.) Decision to close will be made in conjunction with recommendations from the Chester County Health Department and consideration of CDC guidelines.</p> <p>Follow ASHRAE recommendation and increase fresh air /ventilation run time into buildings to ensure purge</p> <p>Inspection of all areas prior to reopening of school by Director of Facilities and Building Principal</p> <p><u>School Buses</u> Remove the school bus from service for a minimum of three days and provide a spare bus.</p> <p>Deep clean and sanitize school bus with approved disinfectant.</p> <p>Inspect the school bus before returning to service.</p>	<p>Use of electrostatic sprayers as needed for quarantine area / whole building disinfection. May require school closure for a period of 2-5 days. Decision to close will be made in conjunction with recommendations from the Chester County Health Department and consideration of CDC guidelines.</p> <p>Follow ASHRAE recommendation and increase fresh air /ventilation run time into buildings to ensure purge</p> <p>Inspection of all areas prior to reopening of school by Director of Facilities and Building Principal</p> <p><u>School Buses</u> Remove the school bus from service for a minimum of three days and provide a spare bus.</p> <p>Deep clean and sanitize school bus with approved disinfectant.</p> <p>Inspect the school bus before returning to service.</p>			
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Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Assigned classroom seating will be configured in staggered rows facing the same direction where feasible to achieve social distancing. Students will be grouped, when feasible, to increase student cohort groupings and reduce contact with other students. Student assemblies, large gatherings will be eliminated during the pandemic. Arrival and dismissal procedures will be adjusted to maximize social distancing and reduce cross-student interactions. Cafeteria seating will be significantly reduced and satellite “lunch-rooms” will be established throughout the building in order to increase student social distancing. Auditoriums and gymnasium occupancies will be reduced. Instructional practices that utilize outside learning opportunities will be implemented into practice. Students will be reminded at the start of the day and throughout the day of proper hygiene and hand-washing, with specific emphasis placed on before and after lunches. Bus schedules, arrival and dismissal procedures will be updated to reduce the number of students waiting in a group setting. Car line procedures and parent drop-offs will also require adjustment as students will be discouraged from entering the building until the start of the student day (barring inclement weather). Only essential visitors and volunteers who have school-related business as determined by the district/building administration will be allowed to enter the building. Parents dropping off materials for students will be provided a space to leave labeled materials for their children. Parents, students, staff, and any essential visitor/volunteer will be provided detailed instructions regarding our social distancing, hygiene, and health screening procedures. All substitute staff will receive the same information and be provided with district issued PPE.

Expectations regarding our social distancing, hygiene, and health screening procedures will be posted on all entrance doors, in the hallways and on district websites.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</i></p>	<p>ELEMENTARY ONLY: Classroom carpets will be removed.</p> <p>MIDDLE/HIGH SCHOOL ONLY: Remove unnecessary furniture</p> <p><u>ALL GRADES</u> Individual student desks will be forward facing. Student desks to be separated by no less than 6 feet and classrooms/learning spaces not to exceed 25 people unless unexpected events require modification to this limitation.</p> <p>During small group instruction, each instructor (teacher/paraprofessional) will be provided a <u>Plexiglas divider and face shield.</u></p> <p>Students will be limited to one student out of the classroom at a time, whenever possible.</p> <p>Guest teachers will be provided a face shield or work upon checking in for the day.</p> <p>Seating charts will be utilized in all settings in order to assist with contact tracing.</p> <p>Faculty rooms and other congregate areas will be operate on restricted capacity levels.</p>	<p>ELEMENTARY ONLY: Classroom carpets will be removed.</p> <p>MIDDLE/HIGH SCHOOL ONLY: Remove unnecessary furniture</p> <p><u>ALL GRADES</u> Individual student desks will be forward facing with space between desks.</p> <p>During small group instruction, each instructor (teacher/paraprofessional) will be provided a Plexiglas divider and face shield.</p> <p>Students will be limited to one student out of the classroom at a time, whenever possible.</p> <p>Guest teachers will be provided a face shield upon checking in for the day.</p> <p>Seating charts will be utilized in all settings in order to assist with contact tracing.</p> <p>Faculty rooms and other congregate areas will be operate on restricted capacity levels.</p> <p>Signage will be placed in all areas that have one way hallways.</p>	<p>Yasir N. Roundtree <i>Assistant Superintendent of Schools & Academic Programs</i></p> <p>Building Administration</p> <p>Kevin Curry <i>Facilities Director</i></p>	<p>ELEMENTARY ONLY:</p> <ul style="list-style-type: none"> • Painter/Floor Tape • Trifold Plexiglass <p>MIDDLE/HIGH SCHOOL ONLY:</p> <ul style="list-style-type: none"> • Plexiglass divider • Face shields <p>ALL SCHOOLS:</p> <ul style="list-style-type: none"> • Seating Charts • Students Desks • Signage 	<p>Yes</p>

<p>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>➤ What are the expectations around student movement within and around the school buildings? Looking specifically at the high school, how will students transition from one class to the next??? How also can we manage student interactions during non-instructional time?</p>	<p>ELEMENTARY ONLY: Designate peanut free areas within the classroom.</p> <p><u>ALL GRADES</u> Cafeteria will not be used for student dining, or any groups larger than 25 unless unexpected events require modification to this limitation.</p> <p>Surfaces within the classroom are cleaned at the conclusion of lunch</p> <p>Meal Schedules will be modified/staggered to maximize social distancing.</p> <p>Meal options will be reduced to reduce lines and allow time for movement to alternate locations.</p> <p>Increased cleaning between lunch sessions.</p>	<p>ELEMENTARY AND MIDDLE ONLY: Cafeteria will be used. When possible, tables will be distanced to the most extent possible. When possible, students will use every other seat Consideration will be given to staggering the classes for arrival and dismissal.</p> <p>There will be two grade levels assigned to a lunch time. For each lunch time, only one grade level will eat in the cafeteria. The other grade level will eat in the classroom.</p> <p>Designate peanut free areas within the classroom.</p> <p>HIGH SCHOOL ONLY: Maximize all available space for student disbursement during lunch.</p> <p>Lunch duty teachers offering to host students in their rooms for lunch.</p> <p><u>ALL GRADES</u> Meal options will be reduced to reduce lines and allow time for movement to alternate locations.</p> <p>Increased cleaning between lunch sessions.</p>	<p>Cassandra Willis <i>Manager of Food Services</i></p> <p>Building Administration</p> <p>Staff</p>	<p>ELEMENTARY AND MIDDLE ONLY: Larger trash cans for classrooms</p> <p>HIGH SCHOOL ONLY: Schedule adjustments may be needed.</p> <p>Use all available staff for monitoring hallways.</p>	<p>Yes</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>ELEMENTARY ONLY: Hand sanitizing routines: - upon arrival in the morning - prior to/after snacks, lunch, recesses</p> <p>MIDDLE AND HIGH SCHOOL ONLY: Encourage handwashing before and after meals; encourage students to be spaced well apart and stay with assigned groups.</p> <p>Disinfecting wipes available in classrooms</p> <p><u>ALL GRADES</u> Staff wear masks/face shields when in the school building.</p> <p>Students provide their own water bottles.</p> <p>Daily announcements in schools reminding students and staff to observe and practice good hygiene.</p>	<p>ELEMENTARY ONLY: Hand sanitizing routines: - upon arrival in the morning - prior to/after snacks, lunch, recesses</p> <p>MIDDLE AND HIGH SCHOOL ONLY: Encourage handwashing before and after meals; encourage students to be spaced well apart and stay with assigned groups.</p> <p>Disinfecting wipes available in classrooms</p> <p><u>ALL GRADES</u> Staff wear masks/face shields when in the school building.</p> <p>Students provide their own water bottles.</p> <p>Daily announcements in schools reminding students and staff to observe and practice good hygiene.</p>	<p>Building Administration</p> <p>Teaching Staff</p> <p>Nurses</p>	<p>ELEMENTARY AND MIDDLE ONLY: Additional soap/towels</p> <p>Additional sanitizer stations including the playground</p> <p>HIGH SCHOOL ONLY: Disinfectant wipes</p>	<p>Yes, Staff/students</p>
<p>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>District issued signs will be posted on all exterior doors requiring individuals to wear a mask or facial covering and restrictions for individuals exhibiting signs/symptoms of COVID-19.</p> <p>Posters will be posted throughout buildings to promote healthy practices.</p>	<p>District issued signs will be posted on all exterior doors requiring individuals to wear a mask or facial covering and restrictions for individuals exhibiting signs/symptoms of COVID-19.</p> <p>Posters issued will be posted throughout buildings to promote healthy practices.</p>	<p>Kevin Curry <i>Director of Facilities</i></p> <p><i>Building Administration</i></p>	<p>Signage</p>	<p>No</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Identifying and restricting non-essential visitors and volunteers</i></p>	<p>Personnel will need to be deemed “essential” in order to enter the school. All visitors will need to report to the front office as our current standard operating procedures. They will be required to follow the monitoring, face covering and hygiene guidelines established for staff.</p> <p>Table in foyers for parents to drop off lunches/items for students.</p> <p>In-person non-essential visitors and volunteers will not be permitted in buildings</p>	<p>Personnel will need to be deemed “essential” in order to enter the school. All visitors will need to report to the front office as our current standard operating procedures. They will be required to follow the monitoring, face covering and hygiene guidelines established for staff.</p> <p>Table in foyers for parents to drop off lunches/items for students.</p> <p>In-person non-essential visitors and volunteers will not be permitted in buildings</p>	<p>Yasir N. Roundtree <i>Assistant Superintendent of Schools & Academic Programs</i></p> <p><i>Building Administrators</i></p> <p><i>Front Office Staff</i></p>	<p>Table for foyers</p> <p>Body temperature scanners</p>	<p>Yes</p>

<p>Handling sporting activities for recess and physical education classes and other approved extra-curricular activities consistent with the CDC</p>	<p>ELEMENTARY AND MIDDLE ONLY: No use of playground climbing equipment and use of swings during recess.</p> <p>No use of shared playground equipment (balls, jump ropes, etc.) No contact games or sports.</p> <p>No games of catch.</p> <p>Walking clubs, reading, and other noncontact activities will be encouraged.</p> <p>Stagger recess</p> <p>HIGH SCHOOL ONLY: Gymnasium - Utilize partitions in gymnasium to divide classes into groups no larger than 25.</p> <p>Discourage sharing of items that are difficult to clean, sanitize, or disinfect. Students prohibited from sharing towels, clothing, or other items used to wipe their faces or hands.</p> <p>Assure adequate supplies of shared items to minimize sharing of equipment to the extent possible (e.g., protective gear, balls, bats, water bottles); otherwise, limit use of supplies and equipment to one group of players at a time and clean and disinfect between use.</p> <p>Minimize the use of equipment</p>	<p>ELEMENTARY AND MIDDLE ONLY: Consider allowing use of playground climbing equipment and use of swings during recess when feasible and allow for proper cleaning on a regular basis throughout the day.</p> <p>Allow use of shared playground equipment (balls, jump ropes, etc.) within a classroom.</p> <p>No contact games or sports.</p> <p>Stagger recess</p> <p>Walking clubs, reading, and other noncontact activities will be encouraged.</p> <p>HIGH SCHOOL ONLY: Discourage sharing of items that are difficult to clean, sanitize, or disinfect. Students prohibited from sharing towels, clothing, or other items used to wipe their faces or hands.</p> <p>Assure adequate supplies of shared items to minimize sharing of equipment to the extent possible (e.g., protective gear, balls, bats, water bottles); otherwise, limit use of supplies and equipment to one group of players at a time and clean and disinfect between use.</p> <p>PE staff develop lessons for contact less activities.</p>	<p>Staff</p> <p>Custodians</p> <p>Building Administration</p> <p>Coaches</p> <p>Advisors</p>	<p>Extra:</p> <p>Equipment</p> <p>Materials</p> <p>Props</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p><u>Extra-Curricular Activities</u></p> <p>Social distancing compliance will occur</p> <p>Students will not share materials, props or other items</p> <p>When possible, activities will occur outside</p> <p>Masking is required</p> <p>PE staff will develop lessons for contact less activities</p> <p>Sports will follow PIAA guidelines and recommendations.</p> <p>Stagger use of locker rooms and bathrooms in gymnasium and associated areas used by/for athletics.</p>	<p><u>Extra-Curricular Activities</u></p> <p>Social distancing compliance will occur</p> <p>Students will not share materials, props or other items</p> <p>When possible, activities will occur outside</p> <p>Masking is required</p> <p>Minimize the use of equipment</p> <p>Sports will follow PIAA guidelines and recommendations</p> <p>Stagger use of locker rooms and bathrooms in gymnasium and associated areas used by/for athletics.</p>			
Assessment Administration	<p><u>ALL GRADES</u></p> <p>Individual student desks will be forward facing. Student desks to be separated by no less than 6 feet and classrooms / learning spaces not to exceed 25 people unless unexpected events require modification to this limitation</p>	<p><u>ALL GRADES</u></p> <p>Individual student desks will be forward facing. Student desks to be separated by no less than 6 feet and classrooms / learning spaces not to exceed 25 people unless unexpected events require modification to this limitation</p>	<p>Building Administration</p> <p>Staff</p>	<p>Trifold plexiglass</p> <p>Face shields</p> <p>Masks</p> <p>Individual desks</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	Seating charts will be utilized in all settings in order to assist with contact tracing.	Seating charts will be utilized in all settings in order to assist with contact tracing.			
Senior Prom	<p>Social distancing guidelines will be followed</p> <p>Students will not bring guests</p> <p>Masking will be required</p> <p>Students will be required to provide a negative test 48 hours prior to the event</p> <p>All other CDC guidelines will be followed</p>	<p>Social distancing guidelines will be followed</p> <p>Students will not bring guests</p> <p>Masking will be required</p> <p>Students will be required to provide a negative test 48 hours prior to the event</p> <p>All other CDC guidelines will be followed</p>	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>APHS Building Administration</p> <p>Staff</p>	<p>Masks</p> <p>Face shields</p> <p>Kings Mill</p> <p>Test Results</p> <p>Tickets</p>	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Graduation	<p>Three graduations will be held at the stadium</p> <p>Students will be required to provide a negative test 48 hours prior to the event</p> <p>No more than 125 students and 2 family members will be allowed</p> <p>Masks will be required and available</p> <p>Hand sanitizer will be available</p> <p>Ceremonies will be 1 hour</p> <p>Social distancing will be required</p> <p>Directional and seating signs will be posted</p>	<p>Three graduations will be held at the stadium</p> <p>Students will be required to provide a negative test 48 hours prior to the event</p> <p>No more than 125 students and 2 family members will be allowed</p> <p>Masks will be required and available</p> <p>Hand sanitizer will be available</p> <p>Ceremonies will be 1 hour</p> <p>Social distancing will be required</p> <p>Directional and seating signs will be posted</p>	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>APHS Building Administration</p> <p>Staff</p>	<p>Chairs</p> <p>Tickets</p> <p>Sanitizer</p> <p>Directional and seating Postings</p> <p>Stage</p> <p>Tent</p> <p>Sound System</p> <p>Test Results</p>	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Limiting the sharing of materials among students</i></p>	<p>ELEMENTARY AND MIDDLE ONLY: There will be no communal or shared school supplies.</p> <p>HIGH SCHOOL ONLY: Shared materials are discouraged, but when used they must be cleaned before being used by other groups of students.</p> <p>Computers or tablets, when needed, should be shared by only a few students.</p> <p>For lab classes, shared essential materials, can be placed in one room for electrostatic cleaning or sanitizing.</p> <p><u>ALL GRADES</u> When library books are checked back in, there will be a 3 day wait time after books are wiped down, before they are returned to the shelves.</p>	<p>ELEMENTARY AND MIDDLE ONLY: There will be no communal or shared school supplies.</p> <p>HIGH SCHOOL ONLY: Shared materials are discouraged, but when used they must be cleaned before being used by other groups of students.</p> <p>Computers or tablets, when needed, should be shared by only a few students.</p> <p>For lab classes, shared essential materials, can be placed in one room for electrostatic cleaning or sanitizing.</p> <p><u>ALL GRADES</u> When library books are checked back in there will be a 3 day wait time after books are wiped down, before they are returned to the shelves.</p>	<p>Dr. Shannon Reddick-Smack <i>Principal on Special Assignment</i></p> <p>Building Administration</p> <p>Craig Butler <i>Chief Financial and Operations Officer</i></p> <p>Dan Kitchen <i>Director of Technology</i></p>	<p>Curriculum Materials</p> <p>Technology</p>	<p>Yes, Staff/ students</p>

<p><i>Staggering the use of communal spaces and hallways</i></p>	<p>ELEMENTARY AND MIDDLE ONLY: Arrival: Administration will limit the number of buses that can disembark at one time.</p> <p>Dismissal: Stagger dismissal times to reduce the number of adults and staff in the hallways. This may mean that dismissal time may need to begin earlier than previous school years.</p> <p>School Personnel designated to clean/wipe areas throughout the school that are high touch areas.</p> <p>Students will be relegated to a “home base” classroom so that they do not have to travel throughout the school building, including to Encore classes. Teachers assigned to provide instruction to these students will rotate in and out of the classrooms.</p> <p>HIGH SCHOOL ONLY: Passing time between classes and end of day dismissal will be staggered to limit the number of students in the hallway at one time.</p> <p>Stay to the right when walking through hallways.</p> <p>No class meetings in the auditorium and consider up and down staircases.</p>	<p>ELEMENTARY AND MIDDLE ONLY: Arrival: Administration will limit the number of buses that can disembark at one time.</p> <p>Dismissal: Stagger dismissal times to reduce the number of adults and staff in the hallways. This may mean that dismissal time may need to begin earlier than previous school years.</p> <p>School Personnel designated to clean/wipe areas throughout the school that are high touch areas.</p> <p>Students will be relegated to a “home base” classroom so that they do not have to travel throughout the school building, including to Encore classes. Teachers assigned to provide instruction to these students will rotate in and out of the classrooms.</p> <p>HIGH SCHOOL ONLY: Passing time between classes and end of day dismissal will be staggered to limit the number of students in the hallway at one time.</p> <p>Stay to the right when walking through hallways.</p> <p>No class meetings in the auditorium and consider up and down staircases.</p>	<p>Building Administration</p> <p>Bus Drivers</p> <p>Dennis Kraus <i>Transportation Supervisor</i></p> <p>Staff</p>	<p>Directional signage</p>	<p>Yes, Staff/ students</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<i>Adjusting transportation schedules and practices to create social distance between students</i>	<p>Collaborate with transportation to minimize the number of students transported on each bus to the maximum extent feasible.</p> <p>Collaborate with transportation to stagger drop off and pick up times to avoid groups of larger than 25 to be transitioning into or out of the building at one time.</p> <p>Employees and Students will complete the at home screener.</p>	<p>Collaborate with transportation to minimize the number of students transported on each bus to the maximum extent feasible.</p> <p>Collaborate with transportation to stagger drop off and pick up times to be transitioning into or out of the building at one as possible.</p> <p>Employees and Students will complete the at home screener.</p>	<p>Dennis Kraus <i>Manager of Transportation</i></p> <p>Patricia Rose <i>Assistant Managers Transportation</i></p> <p>Building Administration</p>	<p>Temperature Scanners</p> <p>Transportation plans for arrival and dismissal</p>	Y
<i>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</i>	<p>ELEMENTARY AND MIDDLE ONLY: Special area classroom teachers will provide instruction in the regular education teacher's classroom when appropriate.</p> <p>HIGH SCHOOL ONLY: Auditorium usage is subject to Chester County Health Department guidance</p> <p>Balance the classes where feasible.</p> <p>Limit large group instruction when feasible.</p> <p><u>ALL GRADES</u> Staff meetings and PD delivered either to small groups or virtually.</p> <p>No assemblies or other large gatherings.</p>	<p>ELEMENTARY AND MIDDLE ONLY: Special area classroom teachers will provide instruction in the regular education teacher's classroom when appropriate.</p> <p>HIGH SCHOOL ONLY: Auditorium usage is subject to Chester County Health Department guidance</p> <p>Balance the classes where feasible.</p> <p>Limit large group instruction when feasible.</p> <p><u>ALL GRADES</u> Staff meetings and PD delivered either to small groups or virtually.</p> <p>No assemblies or other large gatherings.</p>	<p>Yasir N. Roundtree <i>Assistant Superintendent of Schools & Academic Programs</i></p> <p>Building Administration</p>		Yes, Staff/ students

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<i>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</i>	ELEMENTARY AND MIDDLE ONLY: Childcare providers will meet with K-8 Principals and 21 st Century CLC Programs Administrator to coordinate efforts in conjunction with the building plans.	ELEMENTARY AND MIDDLE ONLY: Childcare providers will meet with K-8 Principals and 21 st Century CLC Programs Administrator to coordinate efforts in conjunction with the building plans.	Dr. Jeffrey M. Ryan <i>Assistant Superintendent of Pupil Services</i> Building Administration Grant Administrator	Ongoing discussions with all stakeholders	N
<i>Other social distancing and safety practices</i>	Continue to reassess procedures for all areas to ensure student and staff safety is at the forefront.	Continue to reassess procedures for all areas to ensure student and staff safety is at the forefront.	Dr. Brenda G. Wynder <i>Superintendent</i>	Ongoing discussions with all stakeholders	

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The need for students (with parent/guardian support) and staff to self-monitor every morning before school will be communicated frequently. Any student or adult with COVID-19 symptoms is required to remain home, follow District & Chester County Department of Health protocols and contact a medical professional for clearance to attend school. Throughout the day, students or staff members showing COVID-19 related symptoms will be referred to the nurse, placed in an isolation space, evaluated and sent home if necessary. Procedures for staff to remain home while isolating based on symptoms are in place. Flexible attendance policies will be enacted to support students remaining home while isolating. Building Principals, District Administration, and Nurses will confer on all COVID-19 suspected cases, and those individuals will be referred to the Chester County Department of Health for further guidance and response protocols. Established criteria for school return are outlined in the action steps of this section. In keeping with our standard protocol for reportable disease and infections (i.e., Measles, Pertussis, etc.), Human Resources will consult with

the Chester County Department of Health and PA Department of Health to determine if public notification will occur.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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<p>Monitoring students and staff for symptoms and history of exposure</p>	<p>1. The school nurse will conduct a screening of staff or student to determine next steps. The screening will include a temperature check, an assessment of other potential symptoms (cough, sore throat, etc...), and questions related to potential exposure.</p> <p>2. Identify all students and staff who are at an elevated risk.</p> <p>3. Advise families to self-monitor before arriving on school grounds. Students who ride district transportation will be observed prior to boarding the vehicle.</p> <p>4. Require staff and students to stay home if they feel symptomatic.</p> <p>5. Adopt flexible scheduling.</p> <p>6. Closely monitor staff and student absence rates.</p> <p>8. Identify student and staff isolation area, including supervision procedures.</p> <p>9. Universal signage posted at entrance to schools.</p> <p>10. All staff, students, and visitors will be scanned upon entry to the school building.</p>	<p>1. The school nurse will conduct a screening of staff or student to determine next steps. The screening will include a temperature check, an assessment of other potential symptoms (cough, sore throat, etc...), and questions related to potential exposure.</p> <p>2. Identify all students and staff who are at an elevated risk.</p> <p>3. Advise families to self-monitor before arriving on school grounds. Students who ride district transportation will be observed prior to boarding the vehicle.</p> <p>4. Require staff and students to stay home if they feel symptomatic.</p> <p>5. Adopt flexible scheduling.</p> <p>6. Closely monitor staff and student absence rates.</p> <p>8. Identify student and staff isolation area, including supervision procedures.</p> <p>9. Universal signage posted at entrance of schools.</p> <p>10. All staff, students, and visitors will be scanned upon entry to the school building.</p>	<p>Jeffrey M. Ryan Assistant Superintendent of Pupil Services</p> <p>Names School Nurses</p>	<p>PPE for staff Temperature scanners</p>	<p>Y (for best practices)</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</i></p>	<p>1. Quarantined students will be isolated in the identified area. Staff working with quarantined students must wear PPE as specified in DoH guidance. .</p> <p>2. The use of N-95 or equivalent masks and/or face shields will be mandatory for all staff, students, and visitors.</p> <p>3. Isolation area will be cleaned and sanitized in accordance with Chester County Health Department Guidelines before reuse.</p> <p>4. School personnel will institute contact tracing for any student with a confirmed positive COVID-19 test.</p> <p>5. The Chester County Office of Public Health’s COVID-19 School Exclusion Requirements will be utilized for any individual who either: (a) exhibits COVID-19 symptoms; (b) receives a confirmed positive COVID-19 tests; or (c) is confirmed to have had close contact with an individual with COVID-19.</p>	<p>1. Quarantined students will be isolated in the identified area. Staff working with quarantined students must wear PPE as specified in DoH guidance.</p> <p>2. The use of N-95 or equivalent masks and/or face shields will be mandatory for all staff, students, and visitors.</p> <p>3. Isolation area will be cleaned and sanitized in accordance with Chester County Health Department Guidelines before reuse.</p> <p>4. School personnel will institute contact tracing for any student with a confirmed positive COVID-19 test.</p> <p>5. The Chester County Office of Public Health’s COVID-19 School Exclusion Requirements will be utilized for any individual who either: (a) exhibits COVID-19 symptoms; (b) receives a confirmed positive COVID-19 tests; or (c) is confirmed to have had close contact with an individual with COVID-19.</p>	<p>Names <i>School Nurses</i></p> <p><i>Building Administration</i></p>	<p>Electronic system for contact tracing</p> <p>PPE</p> <p>Cleaning supplies</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<i>Returning isolated or quarantined staff, students, or visitors to school</i>	<p>1. Individuals will be readmitted after they are cleared by Chester County Department of Health guidelines</p> <p>2. Individuals must be fever free for 72 hours and at least 10 days beyond the initial onset of symptoms.</p> <p>3. Provision of a negative COVID-19 test will be required.</p> <p>4. Length of student and staff absences will be tracked by the school.</p>	<p>1. Individuals will be readmitted after they are cleared by Chester County Department of Health guidelines</p> <p>2. Individuals must be fever free for 72 hours and at least 10 days beyond the initial onset of symptoms.</p> <p>3. Provision of a negative COVID-19 test may be required.</p> <p>4. Length of student and staff absences will be tracked by the school.</p>	Names <i>School Nurses</i>	If COVID-19 test results are NEGATIVE, Then PA State Code 27-73 will be followed.	N
<i>Handling sporting activities for recess and physical education classes and other approved extra - curricular activities consistent with CDC</i>	<p><u>Extra – Curricular Activities</u></p> <p>Social distancing compliance will occur</p> <p>Students will not share materials, props or other items</p> <p>When possible activities will occur outside</p>	<p><u>Extra – Curricular Activities</u></p> <p>Social distancing compliance will occur</p> <p>Students will not share materials, props or other items</p> <p>When possible activities will occur outside</p>	<p>Staff</p> <p>Custodians</p> <p>Building Administration</p> <p>Coaches</p> <p>Advisors</p>	Extra: Equipment Materials Props	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Guidelines for return of student or staff who was diagnosed as having COVID-19 and was quarantined</p> <p>Positive COVID-19 PCR test with symptoms</p>	<p>Chester County Health Department should be notified along with district physician. They will review the guidelines for return with the nurse and principle and Pandemic Coordinator. Current guidelines must be reviewed, for changes may be frequent.</p> <p>24 hours with no fever and without using fever-reducing medication and improvement in symptoms and 10 days since symptoms first appeared.</p> <p>Quarantine can end after 7 days if a negative test has been collected 5 days after symptoms began.</p>	<p>Chester County Health Department should be notified along with district physician. They will review the guidelines for return with the nurse and principle and Pandemic Coordinator. Current guidelines must be reviewed, for changes may be frequent.</p> <p>24 hours with no fever and without using fever-reducing medication and improvement in symptoms and 10 days since symptoms first appeared.</p> <p>Quarantine can end after 7 days if a negative test has been collected 5 days after symptoms began.</p>	<p>Dr. Jeffrey Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource Officer</i></p> <p>Building Administrators</p> <p>Nurse</p>	<p>Parent/Student Handbook</p> <p>Guidelines from Human Resources</p> <p>Chester County Health Requirement Guidelines</p>	No
<p>Positive COVID-19 PCR test without symptoms</p>	<p>An individual may return to school 10 days after the PCR test was collected. If symptoms develop during that time, he or she must follow return to school guidance for Positive COVID-19 PCR Test with symptoms.</p> <p>Quarantine can end after 7 days if a negative test has been collected 5 days after symptoms began.</p>	<p>An individual may return to school 10 days after the PCR test was collected. If symptoms develop during that time, he or she must follow return to school guidance for Positive COVID-19 PCR Test with symptoms.</p> <p>Quarantine can end after 7 days if a negative test has been collected 5 days after symptoms began.</p>	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource and Talent Officer</i></p> <p>Building Administration</p> <p>Nurses</p>	<p>Chester County Health Department Guidelines</p> <p>Guidelines from Human Resources</p> <p>Parent/Student Handbook</p>	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Travel history without symptoms</p> <p>Areas with travel restrictions</p>	May return to school in accordance with applicable health guidelines after return to Pennsylvania from travel	May return to school in accordance with applicable health guidelines after return to Pennsylvania from travel	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource and Talent Officer</i></p> <p>Building Administration</p>	Chester County Health Department Guidelines	N
<p>Travel history with symptoms</p> <p>Areas with travel restrictions</p>	24 hours with no fever and improvement in symptoms and 10 days since symptoms first appeared.	24 hours with no fever and improvement in symptoms and 10 days since symptoms first appeared.	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource and Talent Officer</i></p>	Chester County Health Department Guidelines	N
<p>Close contact with symptoms</p>	<p>Individuals should be tested for COVID-19. Individuals awaiting test results will be excluded from school.</p> <p>If test results are negative, the person may return to school in accordance with applicable health guidelines.</p> <p>If test results are positive, follow return to school guidance for Positive COVID-19 PCR test with symptoms.</p>	<p>Individuals should be tested for COVID-19. Individuals awaiting test results will be excluded from school.</p> <p>If test results are negative, the person may return to school in accordance with applicable health guidelines.</p> <p>If test results are positive, follow return to school guidance for Positive COVID-19 PCR test with symptoms.</p>	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource and Talent Officer</i></p>	Chester County Health Department Guidelines	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Close contact without symptoms</p> <p>Exposure without symptoms</p> <p>Exposure with symptoms</p>	<p>Students and or staff may return to school in accordance with applicable health guidelines following last exposure to the person with COVID-19.</p> <p>If symptoms develop during the 14 days, follow return to school guidance for Close Contact with symptoms.</p> <p>Are not required to quarantine.</p> <p>Follow not fully vaccinated guidance.</p>	<p>Students and or staff may return to school in accordance with applicable health guidelines following last exposure to the person with COVID-19.</p> <p>If symptoms develop during the 14 days, follow return to school guidance for Close Contact with symptoms.</p> <p>Are not required to quarantine.</p> <p>Follow not fully vaccinated guidance.</p>	<p>Dr. Jeffery Ryan <i>Assistant Superintendent</i></p> <p>Brian Wilson <i>Chief Human Resource and Talent Officer</i></p>	<p>Chester County Health Department Guidelines</p>	<p>N</p>
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>1. The superintendent will consult with the Chester County Office of Public Health on all decisions related to the closure of classrooms, schools or the district.</p> <p>2. The superintendent will communicate changes to safety protocols and school closures using the district website, TV channel, and Blackboard Connect.</p>	<p>1. The superintendent will consult with the Chester County Office of Public Health on all decisions related to the closure of classrooms, schools or the district.</p> <p>2. The superintendent will communicate changes to safety protocols and school closures using the district website, TV channel, and Blackboard Connect.</p>	<p>Dr. Brenda G. Wynder <i>Superintendent</i></p>	<p>Electronic communication systems</p>	<p>Y- informal</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Other monitoring and screening practices</i></p>	<p>1. The district will limit the public release of COVID-19 impacted student and staff names and coordinate with the Chester County Office of Public Health specific to public release of such protected information.</p> <p>2. Local health officials will be notified of confirmed cases.</p>	<p>1. The district will limit the public release of COVID-19 impacted student and staff names and coordinate with the Chester County Office of Public Health specific to public release of such protected information.</p> <p>2. Local health officials will be notified of confirmed cases.</p>	<p>Dr. Brenda G. Wynder <i>Superintendent</i></p>	<p>Body scanning devices PPE</p>	<p>Y</p>

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Per order of Governor Wolf and the Pennsylvania Department of Health on July 1, 2020, all staff, personnel, visitors, etc., are required to wear face masks and/or face shields while on school grounds. The only exceptions to this order are outlined in the guidance titled, “Universal Face Coverings Order FAQ.” District/Building personnel, in consultation with medical professionals, will work to develop individual student and staff plans for those at high risk. Students with underlying medical conditions that warrant an alternative learning setting will be provided an opportunity to choose a 100% virtual educational program option. The Southeast Delco School District Cyber Academy will utilize a professional online self-contained virtual learning program. District staff will support students and families if this option becomes necessary.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><i>Protecting students and staff at higher risk for severe illness</i></p>	<p>As needed monitoring in the health office for anyone who appears or becomes ill at school.</p> <p>Ask COVID19 screening questions:</p> <p>History of exposure to suspected or confirmed COVID19? -Temperature greater than 100.4? -Cough, shortness of breath, sore throat, stomachache, headache, rash, loss of appetite, smell and/or taste?</p> <p>Identify students and staff at higher risk.</p> <p>Advise daily self-monitoring of students and staff prior to coming to school.</p> <p>Require staff to stay home if they are sick and require parents to keep sick children home.</p> <p>Adopt flexible attendance policies for students and staff.</p>	<p>As needed monitoring in the health office for anyone who appears or becomes ill at school.</p> <p>Ask COVID19 screening questions:</p> <p>History of exposure to suspected or confirmed COVID19? -Temperature greater than 100.4? -Cough, shortness of breath, sore throat, stomachache, headache, rash, loss of appetite, smell and/or taste?</p> <p>Identify students and staff at higher risk.</p> <p>Advise daily self-monitoring of students and staff prior to coming to school.</p> <p>Require staff to stay home if they are sick and require parents to keep sick children home.</p> <p>Adopt flexible attendance policies for students and staff.</p>	<p>For Students: Dr. Jeffrey M. Ryan <i>Assistant Superintendent of Pupil Services</i></p> <p>For Staff: Brian Wilson <i>Chief Human Resources and Talent Officer</i></p> <p><i>Building Administration</i></p>	<p>Infrared no-touch thermometers. Face shields and surgical masks for all nurses, teachers, and staff.</p>	<p>Yes</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Use of face coverings (masks or face shields) by all staff</p>	<p>A mask and/or face shield covering for the mouth and nose must be worn in all public areas in accordance with Pennsylvania DOH Universal Face covering order.</p> <p>Masks will be provided for all staff.</p> <p>Face shields will be provided for all professional and paraprofessional staff.</p> <p>Masks from home are appropriate.</p> <p>Signs are placed at each entrance.</p> <p>Staff unable to wear a mask or face shield due to a specific health condition must discuss accommodations with HR.</p> <p>Refusal to wear a mask without verifiable medical documentation will result in disciplinary action.</p>	<p>A mask and/or face shield covering for the mouth and nose must be worn in all public areas in accordance with Pennsylvania DOH Universal Face covering order.</p> <p>Masks will be provided for all staff.</p> <p>Face shields will be provided for all professional and paraprofessional staff.</p> <p>Masks from home are appropriate.</p> <p>Signs are placed at each entrance.</p> <p>Staff unable to wear a mask or face shield due to a specific health condition must discuss accommodations with HR.</p> <p>Refusal to wear a mask without verifiable medical documentation will result in disciplinary action.</p>	<p>Brian Wilson <i>Chief Human Resources and Talent Officer</i></p> <p>Building Administration</p>	<p>Masks</p> <p>Face Shields</p>	<p>Yes</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Use of face coverings (masks or face shields) by older students (as appropriate)	Masks and shield will be available for mandatory use	Masks and shield will be available for mandatory use	Dr. Jeffrey M. Ryan <i>Assistant Superintendent of Pupil Services</i> Brian Wilson <i>Chief Human Resource Officer</i> Building Administration	Masks Face Shields	No
Unique safety protocols for students with complex needs or other vulnerable individuals	IEPs or 504 Service Plans in collaboration with medical plans to provide health and safety provisions for students with complex needs/vulnerable individuals.	IEPs or 504 Service Plans in collaboration with medical plans to provide health and safety provisions for students with complex needs/vulnerable individuals.	Dr. Deborah Gibbs-Tapper <i>Director of Special Education</i> Nurses SAP Team	504 and IEPs	Yes
Strategic deployment of staff Staff may be reassigned depending on needs of each school	Minimal on site staff, virtual meetings when possible, shared spaces will be divided by barriers or staff will be relocated. Staff may be reassigned depending on needs of each school. Student Educational Plans will be revised as needed. Referral to the Student Assistant Program (SAP)	Minimal on site staff, virtual meetings when possible, shared spaces will be divided by barriers or staff will be relocated. Staff may be reassigned depending on needs of each school.	Cabinet Team	Plexiglas, office panels, curtains	No

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Covid-19 Prevention	All Stakeholders	District and Building Administration and School Nurses	Multi-Media Release. Focusing on Audience Appropriate material	Flyers, Posters, Videos, and any information provided by DOH and CDC	August 2020	Prior to the start of School
Southeast Delco Health and Safety Plan	All Stakeholders	District Administration	Email and Website	Finished Document	July 2020	August 6, 2020
CRISIS GO AND EMERGENCY RESPONSE (Covid-19 Exposure Response Plan)	All Staff	Sara Morrow - Crisis Go Training Rep /Casey Newcomer	PD session	App/Video Trainings	August 2020	June 2021
COVID-19 School Adjustment Risk Matrix (C-SARM) and meeting the Social Emotional Needs of our students	All Staff	Pupil Services	PD sessions/ Faculty Meetings	(C-SARM) Matrix (printed)	August 2020	June 2021

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Hygiene Practices and Safety Protocols to ensure a safe and healthy environment. (proper hand washing, limiting individuals in a given area, behaviors, and protocols in common areas, discipline, Standard Response Protocols, protocols for systematic students or staff and protocols for limiting exposure)	All Students and Staff	Administration/ School Nurses	Staff Meetings/Mailed Information sheets/Classroom (advisory)	Signage/Literature Reopening Protocols	August 2020	September 2020
Cleaning, sanitizing, disinfecting and ventilating all learning spaces and common areas. (busses, restroom, water fountains, hallways)	Facilities, Custodians, Contracted Cleaners	Administration	Staff meeting for aforementioned audience	Most Current Best-Practice Research	August 2020	June 2021
Monitoring of Staff and Student Health. This includes all new monitoring devices, cleaning supplies and health/safety equipment.	All Staff	Each Company or Building Rep.	PD/Faculty Meetings	Released Professional Development for each product or company	August 2020	June 2021
Practical use of online educational tools and Best Practices for implementation of curriculum using these tools.	All Staff	Building Administration	PD/ Zoom	Resources and initial literature provided by the company chosen.	August 2020	June 2021
Understanding Covid-19, basic Virology, and how viruses are spread.	All Staff	Administration/School Nurses/	Staff Meeting /PD session	Power Point of current research	August 2020	August 2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Standard Procedure for sending an individual with symptoms to a designated location.	All Staff	Administration/School Nurses	Staff Meeting/PD	Hard Copies of SOPs	August 2020	August 2020
Standard Procedures if you have symptoms or have come into contact with someone exhibiting symptoms.	All Staff	Administration/HR	Staff Meeting	Protocols as related to current contracts	August 2020	August 2020

** All material should be translated for non-English speaking families

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan Update to School Board	Board Members	Dr. Brenda G. Wynder <i>Superintendent</i>	Email	August 3, 2020	August 3, 2020
Draft - Health and Safety Plan Update	Health and Safety Department	District Administration	Zoom	August 4-5, 2020	August 4, 2020
Health and Safety Plan Proposal to School Board	Update to Full Board	Dr. Brenda G. Wynder <i>Superintendent</i>	Zoom & Email	August 5, 2020	August 5, 2020
Draft - Health and Safety Plan Update	Employee Update	District Administration	Email	August 5, 2020	August 6, 2020
Community & Employee Updates/Presentations Q&A	All Stakeholders	District Administration	Email	August 5, 2020	August 5, 2020
Special Board Meeting	Board Members	Dr. Brenda G. Wynder <i>Superintendent</i>	District Website, YouTube Live Stream	August 6, 2020	August 6, 2020
Process for cleaning and sanitizing	Staff	Casey Newcomer <i>Security Administrator</i>	Email and FAQ	April 2021	April 2021
Notification to ALL if a student and/or adult is showing symptoms of exposure – Refer to the CCHD Monitoring Student and Staff Health section of the CCHD School Guidance document	Staff	Casey Newcomer <i>Security Administrator</i> Building Administration	Email and FAQ	April 2021	April 2021

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Communication to Family	All Stakeholders	Dr. Brenda G. Wynder <i>Superintendent</i> Dr. Jeffrey Ryan <i>Assistant Superintendent</i> Mr. Yasir Roundtree <i>Assistant Superintendent</i> Building Administration	Website and All Call	April 2021	June 2021

Health and Safety Plan Summary: **SOUTHEAST DELCO SCHOOL DISTRICT**

Anticipated Launch Date: **August 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>➤ Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The district has made a significant investment in procuring cleaning supplies and PPE. We will be utilizing protocols to increase social distancing while following the CDC’s guidance for cleaning and disinfecting schools. All touchpoints will be regularly disinfected with a cleaning protocol that includes frequent cleaning of student areas, including desks and any potential shared materials (Electronics, cameras, technology, etc.). Students and staff will be instructed to ensure student work areas are cleaned after any student exchanges in classroom/instructional areas. Handwashing, hand-sanitizing will be enforced throughout the day as part of daily classroom routines. Drinking fountains will be disabled, touchless bottle fillers will be kept open and disposable paper cups available. In addition, touchless sanitizer stations and garbage cans will be provided throughout the building. Bathroom usage will be monitored closely to increase social distancing. Air dryers will be placed in all community bathrooms. Buses will be cleaned between runs. Lunches will utilize numerous locations to increase social distancing and the areas will be cleaned/disinfected after each use. Fresh air will be utilized to the greatest extent possible and ventilation systems will be monitored closely to ensure the maximum fresh air exchange feasible.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> ➤ Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible ➤ Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms ➤ Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices ➤ Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs ➤ Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes ➤ Limiting the sharing of materials among students ➤ Staggering the use of communal spaces and hallways ➤ Adjusting transportation schedules and practices to create social distance between students ➤ Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students ➤ Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, 	<p>Assigned classroom seating will be configured in staggered rows facing the same direction where feasible to achieve social distancing. Students will be grouped when feasible to increase student cohort groupings and reduce contact with other students when feasible. Student assemblies, large gatherings will be eliminated during the school year. Arrival and dismissal procedures will be adjusted to maximize social distancing and reduce cross-student interactions. Cafeteria seating will be significantly reduced and satellite “lunch-rooms” will be established throughout the building in order to increase student social distancing. Auditoriums and gymnasium occupancies will be reduced. Instructional practices that utilize outside learning opportunities will be implemented into practice. Students will be reminded at the start of the day and throughout the day of proper hygiene and hand-washing, with specific emphasis placed on before and after lunches. Bus schedules, arrival and dismissal procedures will be updated to reduce the number of students waiting in a group setting. Car line procedures and parent drop-offs will also require adjustment as students will be discouraged from entering the building until the start of the student day (barring inclement weather). Only essential visitors and volunteers who have school-related business as determined by the district/building administration will be allowed to enter the building. Parents dropping of materials for students will be provided a space to leave labeled materials for their children. Parents, students, staff, and any essential visitor/volunteer will be provided detailed instructions regarding our social distancing, hygiene, and health screening procedures. All substitute staff will receive the same information and be provided with district issued PPE. Expectations regarding our social distancing, hygiene, and health screening procedures will posted on all entrance doors, in the hallways and on district websites.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>revised hours of operation or modified school-year calendars</p> <p>➤ Other social distancing and safety practices</p>	

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>➤ Monitoring students and staff for symptoms and history of exposure</p> <p>➤ Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>➤ Returning isolated or quarantined staff, students, or visitors to school</p> <p>➤ Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The need for students (with parent/guardian support) and staff to self-monitor every morning before school will be communicated frequently. Any student or adult with COVID-19 symptoms is required to remain home follow District and Chester County Department of Health guidelines. Throughout the day, students or staff members showing COVID-19 related symptoms will be referred to the nurse, placed in an isolation space, evaluated and sent home if necessary. HR has developed procedures for staff to remain home while isolating based on symptoms. Flexible attendance policies will be enacted to support students remaining home while isolating. Building principals, district administration, and school nurses will confer on all COVID-19 suspected cases, and those individuals will be referred to the Chester County Department of Health for further guidance and response protocols. Established criteria for school return are outlined in the action steps of this section. In keeping with our standard protocol for reportable disease and infections (i.e., Measles, Pertussis, etc.), Human Resources will consult with the Chester County Department of Health and PA Department of Health to determine if public notification will occur.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>➤ Protecting students and staff at higher risk for severe illness</p>	<p>Per order of Governor Wolf and the Pennsylvania Department of Health on July 1, 2020, all staff, personnel, visitors, etc., are</p>

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> ➤ Use of face coverings (masks or face shields) by all staff ➤ Use of face coverings (masks or face shields) by older students (as appropriate) ➤ Unique safety protocols for students with complex needs or other vulnerable individuals ➤ Strategic deployment of staff 	<p>required to wear face masks and/or face shields while on school grounds. The only exceptions to this order are outlined in the guidance titled, "Universal Face Coverings Order FAQ." District/Building personnel, in consultation with medical professionals, will work to develop individual student and staff plans for those at high risk. Students with underlying medical conditions that warrant an alternative learning setting will be provided an opportunity to choose a 100% virtual educational program option. The Southeast Delco School District Cyber Academy will utilize a professional online self-contained virtual learning program. District staff will support students and families if this option becomes necessary.</p>

