

**INVITATION TO SUBMIT PROPOSAL**

The Board of School Directors for the Southeast Delco School District will receive proposals for the following:

**CONTRACTED AFTER SCHOOL AND SUMMER CUSTODIAL SERVICES AT THE FOLLOWING LOCATIONS:**

Southeast Delco Educational Center 1560 Delmar Drive Folcroft, PA 19032	Harris School 501 Sharon Avenue Collingdale, PA 19023
Kindergarten Center 1 School Lane Glenolden, PA 19036	Sharon Hill School 701 Coates Street Sharon Hill, PA 19079
Darby Township School 801 Ashland Avenue Glenolden, PA 19036	Academy Park High School 300 Calcon Hook Road Sharon Hill, PA 19079
Delcroft School 799 School Lane Folcroft, PA 19032	Bus Depot 1442A Chester Pike Sharon Hill, PA 19079
Collingdale Campus 800 MacDade Boulevard Collingdale, PA 19023	

There will be a **mandatory pre-proposal meeting** on Friday, February 15, 2019 at 2:00 p.m. Interested Proposers will meet at the Southeast Delco Educational Center, 1560 Delmar Drive, Folcroft, PA 19032. Interested proposers will be given an opportunity to visit the building sites following the mandatory pre-proposal meeting.

Proposal Documents, including specifications, will be available to interested Proposers after Thursday, February 7, 2019.

Direct any inquiries to Harry Young, Director of Building and Grounds at 610-522-4300 extension 5396.

Proposals shall be sent directly or hand delivered to:

Southeast Delco School District  
Attn: Vanessa Scott, Business Manager  
1560 Delmar Drive, Folcroft PA 19032

Sealed envelopes should be marked: **“2019 Request for Proposal – After School and Summer Custodial Services”**

Sealed Proposals will be opened at 2pm, Monday, March 18, 2019, in the District Office, 1560 Delmar Drive, Folcroft, PA 19032. Late proposals will be rejected.

Proposals must be submitted on forms included in the proposal documents and must be accompanied by Proposal Security and Non-Collusion Affidavit in accordance with the Instructions to Proposers. Proposals shall conform to all other requirements as more fully set forth in the proposal documents, including compliance with all applicable laws and regulations. All proposals submitted are valid for acceptance by the District and may not be withdrawn prior to June 30, 2019. The District reserves the right to reject any or all proposals or any part thereof or items therein and to waive informalities and/or technicalities as it deems best to protect its interest.

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